



MACOMB COUNTY
Martha T. Berry
MEDICAL CARE FACILITY
Serving the Community Since 1950
43533 Elizabeth Road | Mount Clemens, Michigan, 48043
Phone: 586-469-5265 | www.marthatberry.org

Governing Board
Janice Nearon
Dr. Patrick Thompson
Rev. Ralph Brown

Executive Director
Kevin Evans



DATE/TIME: Friday, May 17, 2019, 10:30 AM

HUMAN SERVICES BOARD: Martha T. Berry Governing Board Meeting

COMMITTEE CHAIR: Janice Nearon

LOCATION: 43533 Elizabeth Road, Mount Clemens, Michigan, 48043

MINUTES

1. Call to Order

The meeting was called to order at 10:30 AM. Present for the meeting were Janice Nearon, Rev. Patrick Thompson, and Rev. Ralph Brown.

Also Present for the meeting was Kevin Evans, Suzanne Stewart, Emily Pelyak, Jeff Ostermeyer, Patti Dib, and Tabitha Dluge

2. Adoption of Agenda

Rev. Thompson motioned to approve the Adoption of the Agenda. Rev. Brown seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None

3. Approval of Minutes

- a) Approval of April 16th, 2019 Board Meeting Minutes.

Rev. Thompson motioned approve the April 16th, 2019 Meeting Minutes. Rev. Brown seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None

4. Public Participation

None.

5. Current Invoices

Rev. Brown motioned approve the Current Invoices. Rev. Thompson seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None

6. Finance - Jeff Ostermeyer and Emily Pelyak

- a) Receive and File

Revenue & Expenses

Jeff Ostermeyer presented the revenue for the month of April.

Check Registers

Emily Pelyak presented the Check Registers.

Average Daily Census

Jeff Ostermeyer presented the Average Daily Census.

Rev. Thompson motioned approve all financial documents presented. Rev. Brown seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None

7. Quality and Compliance - Christine Luyeho

a) Quality Assurance and Compliance Report

Mrs. Stewart presented the Quality Assurance and Compliance Report along with our Plan of Correction. The Plan of Correction binders are ready for when the State Surveyors return.

Rev. Thompson motioned approve the Quality Assurance and Compliance Report. Rev. Brown seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None

8. HR Director's Discussion - Carol Tucker

a) Receive and File

Union Summary

Mr. Evans presented for Mrs. Tucker on Union Summary. For the month of April we stopped using per-diem agency nurses which has decreased our nurse agency hours.

Turnover and Personnel Report

Mr. Evans presented the Turnover and Personnel Report.

Agency Report

Mr. Evans Presented the Agency Report

Rev. Thompson motioned approve all documents presented. Rev. Brown seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None

9. Approval Item(s)

a) Approve Policies

Admissions Policy /

Mr. Evans presented the Admissions Policy

Respect, Privacy, and Dignity for Residents Policy /

Mr. Evans presented the Respect, Privacy, and Dignity for Residents Policy

Hospice Services Policy /

Mr. Evans presented the Hospice Services Policy

Homelike Environment Policy /

Mr. Evans presented the Homelike Environment Policy

Resident Assessment- Coordination with PASARR Program Policy /

Mr. Evans presented Resident Assessment - Coordination with PASARR Program Policy

Residents Rights Policy /

Mr. Evans presented the Residents Rights Policy

Rev. Brown motioned approve all the policies presented. Rev. Thompson seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None

10. Director's Report

Mr. Evans discussed OBEB and how he is navigating the conversations that have occurred at the Board of Commissioners and County Executives Office. He is working with Mr. Ostermeyer to figure out long term solutions to better serve the Facility.

11. Adjournment

Rev. Thompson motioned to adjourn the meeting at 11:05 AM. Rev. Brown seconded the motion. **The Motion Passed.**

Vote Summary: (3 - 0 - 0)

Aye - Janice Nearon, Rev. Patrick Thompson, Rev. Ralph Brown

Nay - None

Abstain - None